

# Application Review Memo

## Music Projects & Level 2

TO: Music Projects & Level 2 Panelists

FROM: Michelle Smith Grindberg

DATE: 8/25/2021



Thank you for agreeing to serve as a grant review panelist. Your participation and public service are vital to the Division, and we are so appreciative of your desire and willingness to be a part of the panel process.

PANEL MEETING: Wednesday, September 29, 2021

TIME: 9:00 AM EST

Webinar

### **This Panel Notebook contains:**

1. Panel Meeting Agenda
2. Application Listing
3. How to Access and Score Applications
4. 2022 – 2023 Scoring Rubric
5. About the Panelists
6. Map of Florida Counties
7. List of REDI Counties/Underserved Areas
8. Memorandum of Voting Conflict Form

### **Application Review**

**Please thoroughly review the guidelines and review criteria provided for you.**

All of the applications are technically eligible; your scores will be based on thorough reading and review of each and how they meet the review criteria. Make sure you provide written comments. You are required to provide written comments for applications that you scored below the minimum eligible score of 80 points. You will be voicing your scores and making constructive comments at the meeting.

**Scores and comments are due in the grant system on Wednesday, September 22, 2021**

If you need any assistance or have questions regarding the application process, please don't hesitate to contact me at 850-245-6475 or [Michelle.SmithGrindberg@DOS.Myflorida.com](mailto:Michelle.SmithGrindberg@DOS.Myflorida.com).

# Music Projects & Level 2

Wednesday, September 29, 2021

9:00:00 AM - conclusion

Chair: TBD

Program Manager: Michelle Smith Grindberg



## Panel Agenda

This panel will review the following application types that have applied for the grant period of **July 1, 2022 – June 30, 2023.**



### Music Projects & Level 2 Panel

To request accommodations or services, please contact the program manager at least 48 hours prior to the above stated schedule at 850-245-6475 or email [Michelle.SmithGrindberg@DOS.Myflorida.com](mailto:Michelle.SmithGrindberg@DOS.Myflorida.com). You may also contact the Division by calling Florida Relay at 711.

- 1) Call to Order
- 2) Introduction of Panelists and Staff
- 3) Comments from the Chair
- 4) Preliminary scoring of applications
  - a) Applicants may provide a ***brief*** update on the application and respond to panelist questions. Updates should only include ***new*** proposal information.
- 5) Public comment prior to consensus on scores
  - a) During public comment, anyone (including applicants) may speak about the applications under consideration. After public comment, panelists have an opportunity to adjust their scores before the final vote to accept all scores.
- 6) Panel Recommendations
- 7) General discussion from the panel (policies and procedures)
- 8) General Comments from the public
- 9) Closing remarks from the Chair
- 10) Adjournment

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# Music Projects & Level 2

Wednesday, September 29, 2021

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## Application List\*



#	Application Number	Organization	County
<b>Projects</b>			
1	23.c.pr.102.010	Coral Gables Congregational Church (United Church of Christ), Inc.	Miami-Dade
2	23.c.pr.102.077	Embrace Music Foundation, Inc.	Broward
3	23.c.pr.102.099	Emit, Inc.	Pinellas
4	23.c.pr.102.126	Paxy, Inc.	Miami-Dade
5	23.c.pr.102.134	Springfield Preservation and Revitalization Council, Inc.	Duval
6	23.c.pr.102.149	Marti Productions, Inc.	Miami-Dade
7	23.c.pr.102.246	The Florida International University Board of Trustees	Miami-Dade
8	23.c.pr.102.322	Miami Chamber Music Society	Miami-Dade
9	23.c.pr.102.365	New College of Florida	Sarasota
10	23.c.pr.102.408	La Zarzuela, Inc.	Miami-Dade
11	23.c.pr.102.449	Miami Girls Rock Camp, Inc.	Miami-Dade
12	23.c.pr.102.500	Florida Opera Prima, Inc.	Miami-Dade
13	23.c.pr.102.530	South Florida Friends of Classical Music, Inc.	Miami-Dade
14	23.c.pr.102.633	Gainesville Chamber Orchestra, Inc.	Alachua
15	23.c.pr.102.677	Voices of Miami, Inc.	Miami-Dade
16	23.c.pr.102.695	Community Arts and Culture, Inc.	Miami-Dade
<b>Level 2</b>			
17	23.c.ps.102.016	South Florida Youth Symphony, Inc.	Miami-Dade
18	23.c.ps.102.087	Artist Series Concerts of Sarasota, Inc.	Sarasota
19	23.c.ps.102.115	Pensacola Children's Chorus, Inc.	Escambia
20	23.c.ps.102.155	Florida Singing Sons, Inc.	Broward
21	23.c.ps.102.167	Brevard Symphony Orchestra, Inc.	Brevard
22	23.c.ps.102.201	Clearwater Jazz Holiday Foundation, Inc.	Pinellas
23	23.c.ps.102.239	The Imperial Symphony Orchestra, Inc.	Polk
24	23.c.ps.102.268	Key Chorale, Inc.	Sarasota
25	23.c.ps.102.300	Space Coast Symphony Orchestra, Inc.	Brevard
26	23.c.ps.102.324	Chopin Foundation of the United States, Inc.	Miami-Dade
27	23.c.ps.102.329	Amelia Island Chamber Music Festival, Inc.	Nassau
28	23.c.ps.102.338	Boca Raton Philharmonic Symphonia, Inc.	Palm Beach
29	23.c.ps.102.349	The Chamber Music Society of Palm Beach, Inc.	Palm Beach
30	23.c.ps.102.353	American Children's Orchestras for Peace, Inc.	Miami-Dade
31	23.c.ps.102.361	Young Singers of the Palm Beaches, Inc.	Palm Beach
32	23.c.ps.102.486	Choral Masterworks Festival, Inc.	Hillsborough
33	23.c.ps.102.493	The Jacksonville Children's Chorus, Inc.	Duval
34	23.c.ps.102.510	Choral Artists of Sarasota, Inc.	Sarasota
35	23.c.ps.102.556	The Murray Dranoff Foundation, Inc.	Miami-Dade
36	23.c.ps.102.578	Gulfshore Opera, Inc.	Collier
37	23.c.ps.102.602	Panama City Pops Orchestra	Bay
38	23.c.ps.102.615	Patrons of Exceptional Artists, Inc.	Miami-Dade
39	23.c.ps.102.623	Friday Musicale, Inc.	Duval
40	23.c.ps.102.702	Gay Men's Chorus of South Florida	Broward
41	23.c.ps.102.715	Florida Symphony Youth Orchestra, Inc.	Orange

## How to Access and Score Applications in the Online Grants System

1. Log in to your account at dosgrants.com. Hint – if you are having trouble accessing your account, try resetting the password on your account using your email address. From the panels dropdown menu, click on “my panels”



### My Dashboard

#### My Current Applications

Application Number	Project Title	Program	Organization / User	Project Number	Status	Actions
20 c pr 160 466	34th International Hispanic Theatre Festival of Miami	Specific Cultural Project	Teatro Avante, Inc.		Eligible	<a href="#">View</a> <a href="#">Activity Log</a>
	Iguazu Saba Institute	Cultural Facilities	Guliah Geechee Group, Inc.		Preparing	<a href="#">Edit</a> <a href="#">Activity Log</a>
		Cultural Facilities	Guliah Geechee Group, Inc.		Preparing	<a href="#">Edit</a> <a href="#">Activity Log</a>

#### Associated Organization

Teatro Avante, Inc. [✕](#)  
 Guliah Geechee Group, Inc. [✕](#)  
 Acquisit, Inc. [✕](#)

#### Upcoming Events

**DCA 2017-2018 Final Reports**  
 Final Reports for all Date(s): 7/30/2018 to 7/2017 - 2018 GPS/SCP grants are due July 30, 2018

**DCA 2018-2019 Contracts Due**  
 Signed Contracts & Date(s): 7/15/2018 to 7/2018 Substitute W-9 forms are due July 15, 2018

#### My Grants

Grant	Project Number	Organization Name	Program	Award Amount
18 c pr 142 310	18.5.142.310	Teatro Avante, Inc.	Specific Cultural Project	\$25,000.00

2. From the “My Panels” page, select “Review Applications” for your panel.



### My Panels

[Export to Excel](#) [Export to Pdf](#)

Show  entries

Search:

Panel Name	Date	Time	Meeting Type	Chair	Actions
Multidisciplinary General Program Support Level 3	08/24/2018	09:00 AM	Webinar		<a href="#">Review Applications</a>

Showing 1 to 1 of 1 entries

3. Under the “Applications Review” tab, you can access the full list of applications. The applications will be reviewed in numerical order at the panel meeting. Click “Review Application” for each application to review.

Public Panel Meeting Information Applications Review

#### Assigned Applications for Crawford Hillary

[View All Scores and Comments](#) [Export to Excel](#) [Export to Pdf](#)

Geographic Location of County	Application Number	Applicant	Title	Status	Actions
Palm Beach	20 c ps 114.159	Village of Wellington	Wellington Cultural Programs and Facilities Division	0	<a href="#">Review Application</a>
Miami-Dade	20 c ps 114.166	Miami Design Preservation League, Inc.	General Program Support 2020	0	<a href="#">Review Application</a>
Broward	20 c ps 114.176	Hollywood Art and Culture Center, Inc.	General Program Support 2020	0	<a href="#">Review Application</a>
Miami-Dade	20 c ps 114.187	City of Homestead	Seminole Theatre	0	<a href="#">Review Application</a>
Alachua	20 c ps 114.207	University of Florida	UF College of the Arts General Program Support 2020	0	<a href="#">Review Application</a>
Miami-Dade	20 c ps 114.254	Village of Pinecrest	General Program Support 2020	0	<a href="#">Review Application</a>
Lee	20 c ps 114.312	"Ding" Daring Wildlife Society, Inc.	General Program Support 2020	0	<a href="#">Review Application</a>

- From the review page of each application, you can access the application on the right side of the page, and the review form on the left side. If you prefer to print out the application, there is a print button at the top of the application on the right side.

The screenshot shows a web interface for reviewing applications. On the left, there is a review form with dropdown menus for 'Excellence', 'Impact', 'Management', and 'Accessibility', a 'Total' score field, and a 'Comment' text area with a rich text editor. Below the comment area are buttons for 'Save', 'Cancel', and 'Go Back'. A checkbox with text regarding compliance with Florida statutes is also present, followed by a 'Submit' button. On the right, there is a scrollable area titled 'B. Contacts (Applicant Information) Page 2 of 10'. It contains an 'Applicant Information' box with details for 'Ruth Eckerd Hall, Inc.' and two tables of contact information. Red arrows numbered 1 through 6 point to the rating dropdowns, comment area, save buttons, review sheet scroll bar, application scroll bar, and submit button respectively.

- Enter your scores in each criteria
- Enter comments here
- You can save your scores and comments in the box if you would like to come back to the application later
- Use the scroll bar to navigate through the review sheet
- Use the scroll bar to navigate through the application
- You must click the certification button and click submit in order to finalize your review.



**Florida Division of Arts & Culture**

**Scoring Rubric for**

**General Program Support and Specific Cultural Project Applications**

**How to use this rubric**

Grant panelists will receive a copy of the rubric as a part of their panelist training materials. The rubric will be employed to ensure as fair and unbiased a panel process as possible. The scoring mechanism defines each of the three criteria scored by panelists: Quality of Offerings, Impact and Track Record. Within each criterion, benchmark descriptions and corresponding point values are listed to serve as a guide in the scoring process.

Grant applicants can use the rubric as a guideline in completing their applications for the deadline.

***Overall consideration for the applications:***

<b>Value</b>	<b>Description</b>	<b>Score</b>
Excellent	Strongly demonstrates public value of arts and culture. Merits investment of State of Florida funding.	92 – 100
Good	Satisfactorily demonstrates public value of arts and culture. Merits investment of State of Florida funding.	80 - 91
Fair	Does not sufficiently demonstrate public value of arts and culture. Does not merit investment of State of Florida funding.	61 -79
Weak	Makes an incomplete and/or inadequate case for the public value of arts and culture. Does not merit investment of State of Florida funding. Information is confusing, unclear, and lacks specific details.	0 - 60

**Quality of Offerings (Up to 35 Points)**

Panelists will consider the following application information when evaluating an application for Quality of Offerings: Applicant Mission Statement, Programming/Project Description, Partnerships and Collaborations, Programming/Project Evaluation Plan and Required Attachments and Support Materials.

<b>Excellent 32 – 35 points</b>	<b>Good 28 – 31 points</b>	<b>Fair 21 – 27 points</b>	<b>Weak 0 – 20 points</b>
Mission statement clearly describes organization and programs/activities fully support the mission	Mission statement describes organization and programs/activities fully support the mission	Mission statement describes organization and programs/activities do not fully support the mission	Mission statement does not clearly describe organization and programs/activities do not fully support the mission
Identifies clear goals and fully measurable objectives and activities	Identifies clear goals and measurable objectives and activities	Identifies goals and limited measurable objectives and activities	Does not identify goals and very minimal objectives and activities
Clearly describes exemplary proposed programming/project and their relevance to the intended participants, audiences and communities	Clearly describes proposed programming/project and their relevance to the intended participants, audiences and communities	Describes proposed programming/project and their relevance to the intended participants, audiences and communities	Proposed programming/project and their relevance to the intended participants, audiences and communities are unclear
Evaluation methods are well-defined, clear, and fully measurable, and are employed to help the organization achieve its mission and proposed programming/project	Measurable evaluation methods help the organization achieve its mission and proposed programming/project	Evaluation methods are not fully measurable and only minimally help the organization achieve its mission and proposed programming/project	Evaluation methods are not clear and/or measurable and do not help the organization achieve its mission and proposed programming/project
Extensive and clearly describes partnerships/collaborations	Clearly describes partnerships/collaborations	Limited partnerships/collaborations	Minimal and unclear partnerships/collaborations
Required Attachments and Support Materials clearly demonstrate exemplary programming	Required Attachments and Support Materials clearly demonstrate programming	Required Attachments and Support Materials demonstrate programming	Required Attachments and Support Materials are unclear
<b>Score:</b>			

**Impact (Up to 35 Points)**

Panelists will consider the following application information when evaluating an application for Impact: the number of proposed events, opportunities for public participation, and counties served; location and reach of the programming/project; estimated number of individuals, youth, elders, and artists benefiting; marketing/promotion/publicity plans and audience development/expansion; programming/project impact narrative; Diversity, Equity and Inclusion considerations; and physical as well as socioeconomic and geographic accessibility of facilities and programming/project.

<b>Excellent 32 – 35 points</b>	<b>Good 28 – 31 points</b>	<b>Fair 21 – 27 points</b>	<b>Weak 0 – 20 points</b>
Provides vital arts and cultural services to community or service area	Provides significant arts and cultural services to community or service area	Provides arts and cultural services to community or service area	Provides minimal arts and cultural services to community or service area
Provides compelling and specific information about extensive economic impact of programs and/or projects that relate to the organization’s mission	Demonstrates significant economic impact of programs/projects that relate to the organization’s mission	Describes limited economic impact of projects/programs that relate to the organization’s mission	Describes very minimal economic impact of programs/projects, and is not measureable
Extensive activities are proposed and are achievable within the grant period	Reasonable activities are proposed and these activities are achievable within the grant period	Limited activities are proposed and/or concerns about the achievability of the activities within the grant period	Very minimal activities are proposed and/or serious concerns about the achievability of the proposed activities during the grant period
Educational and outreach components fully serve the constituency and are appropriate for the program(s) or project(s)	Educational and outreach components serve the constituency, and are appropriate for the program(s) or project(s)	Limited educational and outreach components serve the constituency and are minimally appropriate for the program(s) or project(s)	Very minimal educational and outreach components do not serve the constituency and are not appropriate for the program(s) or project(s)
Very appropriate and effective marketing/promotion/publicity and audience development/expansion efforts	Appropriate and effective marketing/promotion/publicity and audience development/expansion efforts	Limited and minimally effective marketing/promotion/publicity and audience development/expansion efforts	Very limited and minimally effective marketing/promotion/publicity and audience development/expansion efforts
Very appropriate number of individuals benefiting from the	Appropriate number of individuals benefiting from the	Minimal number of individuals benefiting from the	Very minimal number of individuals benefiting from the

program/project	program/project	program/project	program/project
Has a staff person responsible for compliance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act and Florida Statutes 553	Has a staff person responsible for compliance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act and Florida Statutes 553	Has a staff person responsible for compliance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act and Florida Statutes 553	Does not have a staff person responsible for compliance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act and Florida Statutes 553
Has completed the Section 504 Self Evaluation Workbook from the NEA in the last 2 years or for 1 <sup>st</sup> time self-evaluations the Abbreviated Accessibility Checklist	Has completed the Section 504 Self Evaluation Workbook from the NEA or the Abbreviated Accessibility Checklist in the last 5 years	Has completed the Section 504 Self Evaluation Workbook from the NEA or the Abbreviated Accessibility Checklist in the last 6 or more years	Has never completed the Section 504 Self Evaluation Workbook from the NEA or the Abbreviated Accessibility Checklist
Has policy, procedures and complaint processes that address non-discrimination	Has policy, procedures and complaint processes that address non-discrimination	Has policy, procedures and complaint processes that address non-discrimination	Does not have policy, procedures and complaint processes that address non-discrimination
Organization's programming, facilities, related materials, and communications are fully accessible and consider issues of Diversity, Equity and Inclusion	Some of the organization's programming, facilities, related materials, and communications are accessible and consider issues of Diversity, Equity and Inclusion. Plans are made to continue to improve accessibility.	Plans are made for making programming, facilities, related materials, and communications accessible and consider issues of Diversity, Equity and Inclusion	No effort is made towards making programming, facilities, related materials, and communications accessible and consider issues of Diversity, Equity and Inclusion

**Track Record (Up to 30 points)**

Panelists will consider the following application information when evaluating an application for Track Record: the applicant's reporting history and current compliance, Operating and Programming/Project Budget; Programming/Project Evaluation Plan; and Fiscal Condition and Sustainability.

<b>Excellent 28 – 30 points</b>	<b>Good 24 – 27 points</b>	<b>Fair 19 – 23 points</b>	<b>Weak 0 – 18 points</b>
Very confident in the organization’s fiscal stability and ability to carry out the proposed activities given the operating budget, grant proposal budget, and fiscal information	Very minimal concerns about the organization’s fiscal stability and ability to carry out the proposed activities given the operating budget, grant proposal budget, and fiscal information	Concerns about the organization’s fiscal stability and ability to carry out the proposed activities given the operating budget, grant proposal budget, and fiscal information	Multiple concerns about the organization’s fiscal stability and ability to carry out the proposed activities given the operating budget, grant proposal budget, and fiscal information
Organization has long standing history that evaluations are conducted and utilized to improve programming/project	Organization demonstrates that evaluations are conducted and utilized to improve programming/project	Organization has plans in place to conduct evaluations and use data to improve programming/project.	No effort is made to conduct evaluations and use data to improve programming /project
Exemplary reporting history and current compliance	Very minimal concerns about the applicant’s reporting history and current compliance	Concerns about the applicant’s reporting history and current compliance	Multiple concerns about the applicant’s reporting history and current compliance
Very confident in the ability of the applicant to carry out the programming/project during the grant period and sustain it after the grant period	Very minimal concerns about the ability of the applicant to carry out the programming/project during the grant period and sustain it after the grant period	Concerns about the ability of the applicant to carry out the programming/project during the grant period and sustain it after the grant period	Multiple concerns about the ability of the applicant to carry out the programming/project during the grant period and sustain it after the grant period
<b>Score:</b>			

# Music Projects & Level 2

## Panelist Bios



### **Steven Haines** **Broward County**

- Executive Director, Symphony of the Americas, Fort Lauderdale, Florida
- Former positions include: President & CEO, Tucson Symphony Orchestra; CEO, The Young Americans, Corona, California; Vice President of Strategic Growth & Marketing, San Francisco Zoo; Executive Director, Stern Grove Festival, , San Francisco, California; Vice President, POPS of The Philadelphia Orchestra.
- B.A. in French & International Communications, University of Wisconsin, Eau Claire.

### **Andrew Kurtz** **Lee County**

- Music & Executive Director, Gulf Coast Symphony, Fort Myers, Florida
- Former General Director, Center City Opera Theater
- Former Board President and Board Member, Alliance of the Arts, Lee County, Florida
- Former Music Director, Jr. Session, Luzerne Music Center
- Performer of the Year Award, Lee Country Angel of the Arts Awards, 2007
- D.M.A. Peabody Conservatory, Johns Hopkins University, Baltimore, Maryland; M.A. / B.A., Music History/Conducting/Theater, University of Virginia, Charlottesville

### **David McClymont** **Palm Beach County**

- CEO, Palm Beach Symphony, Palm Beach, Florida
- President, David McClymont Consulting, Palm Beach, Florida
- Former positions include: CEO, Loggerhead Marine Life Center; CEO, International Capital Alliance; Clubhouse Manager, Bear Lakes Country Club; Investment Director, UBS
- Honoree, 2020 Palm Beach County Top 100
- Six Sigma Green Belt Certification, Purdue University, West Lafayette, Indiana; Business Certifications from: Michigan State University, Georgia State University and Cal Poly State University

**Jolene Patrou**  
**Orange County**

- Grant Writer and Fundraising Professional, Freelance
- Former Development Manager, Bach Festival Society of Winter Park, Winter Park, Florida
- Former Communications and Development Coordinator at Garden Theatre, Winter Garden, Florida
- Former High School English Teacher, Orlando Science School and Evans High School
- M.B.A, Crummer Graduate School of Business, Rollins College; B.A., English, Rollins College

**Elaine Rinaldi**  
**Miami-Dade County**

- Founder & Artistic Director of Orchestra Miami
- Guest conductor for Opera in the Ozarks, Opera Orlando, Tri-Cities Opera, Miami Classical Music Festival and others
- Former Principal Conductor at DiCapo Opera
- First Prize in The American Prize Ernst Bacon Award for Performance of American Music
- League of Orchestras Mentorship with JoAnn Falletta
- Agnes Varis/Inter-Cities Performing Arts Grant recipient
- Lecturer in Vocal Coaching, University of Miami Frost School of Music
- M.M., Mannes College of Music, New York, NY; B.M., Piano Performance, University of Miami, Frost School of Music

**Eric Rubio**  
**Seminole County**

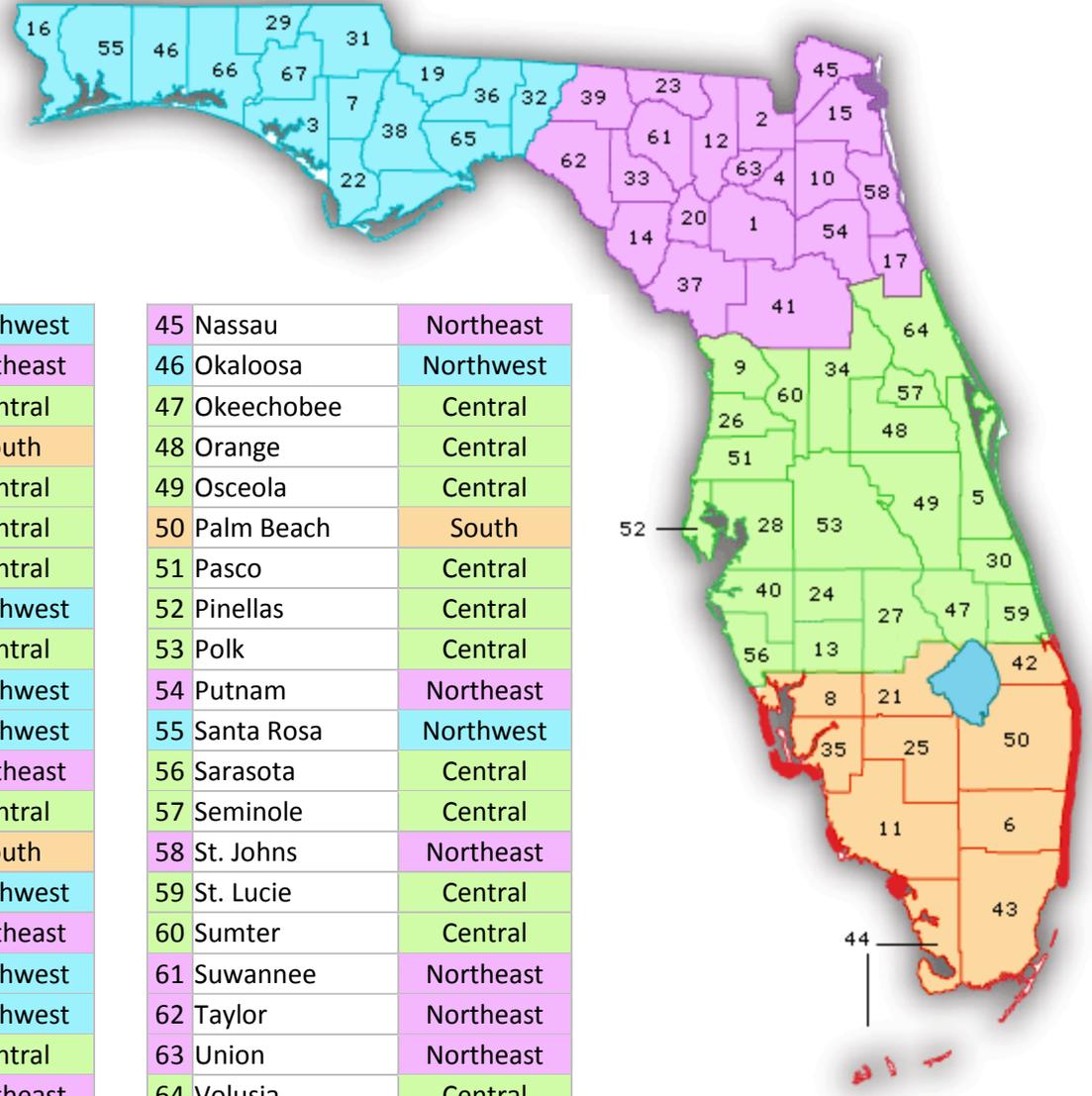
- Finance Manager, Capital Partners for Education, Washington D.C.
- Former Finance and Operations Manager, Seraphic Fire, a vocal ensemble based in Miami, Florida
- Other former positions include: Production Manager, Artist Series at Wheaton College, Illinois; Finance Director, Calvary Memorial Church of Oak Park, Illinois; Middle School Band Director and Trombonist
- Related volunteer service includes church musician, grant panelist with Miami Dade County Department of Cultural Affairs, and former Communications Chair of the Chicago Symphony Orchestra Overture Council (Young Professionals Auxiliary)
- Bachelor of Music Education, Wheaton College Conservatory of Music, Wheaton, Illinois

**Richard Russell**  
**Sarasota County**

- Executive Director, Sarasota Opera (since 2012), Sarasota, Florida
- Previous General Director, Opera New Jersey, Princeton, New Jersey
- Previous Marketing Director, Sarasota Opera
- Board Member, Visit Sarasota County
- M.M. and B.M., Voice and Choral Conducting, Indiana University, Jacob's School of Music, Bloomington, Indiana



# Florida Counties



Alphabetical List of Florida Counties

Id	County	Region
1	Alachua	Northeast
2	Baker	Northeast
3	Bay	Northwest
4	Bradford	Northeast
5	Brevard	Central
6	Broward	South
7	Calhoun	Northwest
8	Charlotte	South
9	Citrus	Central
10	Clay	Northeast
11	Collier	South
12	Columbia	Northeast
13	DeSoto	Central
14	Dixie	Northeast
15	Duval	Northeast
16	Escambia	Northwest
17	Flagler	Northeast
18	Franklin	Northwest
19	Gadsden	Northwest
20	Gilchrist	Northeast
21	Glades	South

22	Gulf	Northwest
23	Hamilton	Northeast
24	Hardee	Central
25	Hendry	South
26	Hernando	Central
27	Highlands	Central
28	Hillsborough	Central
29	Holmes	Northwest
30	Indian River	Central
31	Jackson	Northwest
32	Jefferson	Northwest
33	Lafayette	Northeast
34	Lake	Central
35	Lee	South
36	Leon	Northwest
37	Levy	Northeast
38	Liberty	Northwest
39	Madison	Northwest
40	Manatee	Central
41	Marion	Northeast
42	Martin	Central
43	Miami-Dade	South
44	Monroe	South

45	Nassau	Northeast
46	Okaloosa	Northwest
47	Okeechobee	Central
48	Orange	Central
49	Osceola	Central
50	Palm Beach	South
51	Pasco	Central
52	Pinellas	Central
53	Polk	Central
54	Putnam	Northeast
55	Santa Rosa	Northwest
56	Sarasota	Central
57	Seminole	Central
58	St. Johns	Northeast
59	St. Lucie	Central
60	Sumter	Central
61	Suwannee	Northeast
62	Taylor	Northeast
63	Union	Northeast
64	Volusia	Central
65	Wakulla	Northwest
66	Walton	Northwest
67	Washington	Northwest

**Rural Economic Development Initiative (REDI) Eligible Counties and Communities**

The counties and communities listed below qualify for assistance from REDI agencies and organizations as defined in s. 288.0656(6)(b).

A county or community may request a Waiver or Reduction of Match, for grant programs, in writing by using the appropriate form supplied by the awarding agency. Completed forms must be submitted to the awarding agency, or district office of the awarding agency, for review and approval.

**Rural Areas of Opportunity (RAO – previously referred to as RACEC)**

Per s. 288.0656(7)(a), F. S., REDI may recommend to the Governor up to three rural areas of opportunity. The Governor may by executive order designate up to three Rural Areas of Opportunity (RAO). Rural Areas of Opportunity (RAO) are priority assignments for REDI. All state agencies and departments shall use all available tools and resources to the extent permissible by law to promote the creation and development of each catalyst project and the development of catalyst sites.

The following **counties** and **communities** are designated as Rural Areas of Opportunity.

- **Northwest Rural Areas of Opportunity** – re-designated by Executive Order 15-133
  - All communities within Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Liberty, Wakulla, Washington, **and** the area north of the Choctawhatchee Bay and intercoastal waterway in Walton County, is designated as a Rural Area of Opportunity including the City of Freeport, DeFuniak Springs, and Paxton.
- **South Central Rural Areas of Opportunity** – re-designated by Executive Order 16-150
  - All communities within, DeSoto, Glades, Hardee, Hendry, Highlands, and Okeechobee Counties, **and** the Cities of Pahokee, Belle Glade, and South Bay (Palm Beach County), and Immokalee (Collier County).
- **North Central Rural Areas of Opportunity** – re-designated by Executive Order 18-158
  - All communities within, Baker, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Jefferson, Lafayette, Levy, Madison, Putnam, Suwannee, Taylor and Union.

**Note:** During the 2014 Legislative Session HB 7023, approved by Governor Scott on 6/20/14, renamed “Rural Areas of Critical Economic Concern” to "Rural Areas of Opportunity." The change went into effect 7/1/2014. Rural Area of Opportunity designation only applies to the **counties** and **communities** as noted above.

**Economically Distressed Rural Counties**

“Economically distressed” counties with a population of 75,000 or less, or an “economically distressed” county with a population of 125,000 or less which is contiguous to a county with a population of 75,000 or less.

**Qualified counties:**

Baker, Bradford, Calhoun, Columbia, DeSoto, Dixie, Flagler, Franklin, Gadsden, Gilchrist, Glades, Gulf, Hamilton, Hardee, Hendry, Highlands, Holmes, Jackson, Jefferson, Lafayette, Levy, Liberty, Madison, Nassau, Okeechobee, Putnam, Suwannee, Taylor, Union, Wakulla, Washington and Walton.

**Designated Rural Communities Located in an Urban County:**

A “community” not located in a designated rural county must meet **all** the following criteria to be eligible for a waiver or reduction of match:

- 1) Have an **employment base** focused on traditional agriculture or a resource-based industry (**Please Note:** land designated as agriculture does not qualify) **AND**
- 2) Be an unincorporated federal enterprise community **OR** an incorporated rural city with a population of 25,000 or fewer; **AND**
- 3) Be located in a county not defined as rural.

**Upon verification of the top three qualifiers, communities must:**

- 4) Have at least three or more of the economic distress factors identified in paragraph (c) and verified by the department.

The following communities meet the criteria as stated above and are designated as “rural” communities under s. 288.0656(2) (e) 4, F.S. **Designation for the following communities expires on the corresponding dates shown below:**

<b>Cities/Towns (County):</b>	<b>Expiration Date:</b>	<b>Expiration Date:</b>	<b>Expiration Date:</b>
Astatula (Lake)	May 25, 2020	Jay (Santa Rosa)	November 27, 2019
Center Hill (Sumter)	January 31, 2019	Mascotte (Lake)	April 5, 2019
Dundee (Polk)	March 21, 2019	Pierson (Volusia)	July 24, 2019
Fellsmere (Indian River)	March 10, 2019	Umatilla (Lake)	December 16, 2019
Fort Meade (Polk)	February 9, 2020	Webster (Sumter)	May 25, 2020
Frostproof (Polk)	May 15, 2020		
Haines City (Polk)	May 15, 2020		
Hawthorne (Alachua)	July 28, 2019		

# FORM 8A MEMORANDUM OF VOTING CONFLICT FOR STATE OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE
MAILING ADDRESS	NAME OF STATE AGENCY
CITY <span style="float: right;">COUNTY</span>	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE
DATE ON WHICH VOTE OCCURRED	

## WHO MUST FILE FORM 8A

This form is for use by any person serving at the State level of government on an appointed or elected board, council, commission, authority, committee, or as a member of the Legislature. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

### ELECTED OFFICERS:

As a person holding elective state office, you may not vote on a matter that you know would inure to your special private gain or loss. However, you may vote on other matters, including measures that would inure to the special private gain or loss of a principal by whom you are retained (including the parent or subsidiary or sibling organization of a principal by which you are retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. If you vote on such a measure or if you abstain from voting on a measure that would affect you, you must make every reasonable effort to disclose the nature of your interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for you to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

For purposes of this law, a "relative" includes only your father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with you as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

A member of the Legislature may satisfy the disclosure requirements of this section by filing a disclosure form created pursuant to the rules of the member's respective house if the member discloses the information required by this subsection, or by use of Form 8A.

\* \* \* \* \*

### APPOINTED OFFICERS:

As a person holding appointive state office, you are subject to the abstention and disclosure requirements stated above for Elected Officers. You also must disclose the nature of the conflict before voting or before making any attempt to influence the decision by oral or written communication, whether made by you or at your direction.

For purposes of this law, a "relative" includes only your father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with you as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

**IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION OR VOTE AT THE MEETING:**

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF STATE OFFICER'S INTEREST**

I, \_\_\_\_\_, hereby disclose that on \_\_\_\_\_, 20 \_\_\_\_ :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent, subsidiary, or sibling organization of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

\_\_\_\_\_  
Date Filed

\_\_\_\_\_  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.